

## **E F F I C I E N C Y**

**S** Our Object is to train  
**P** Efficient Artillerymen  
**R** For the Canadian Army.

**I**  
**T**

## **D U T Y**

**E** Your duty is to Assimilate  
Every bit of Instruction  
Imparted at this Training Centre.

## **C O N D U C T**

**O** The C.O. is proud of the Conduct of  
**R** The thousands who have trained here.  
**P** Keep up the good work. Pride in your  
**S** Unit is a soldierly Virtue.

M. M. J. HYATT  
806 SHERWOOD AVE.  
LONDON, ONTARIO

# **YOUR HANDBOOK**

— on —

## **A-1, C.A.T.C.**

Petawawa Military Camp  
Ontario



Published for the use of  
Personnel of A-1 Training Centre  
by Permission of  
Col. W. E. van Steenburgh, Commandant

SEPTEMBER, 1943



NAME .....

REGIMENTAL NUMBER .....

BATTERY .....

**A-1, C.A.T.C.  
Petawawa Military Camp  
Ontario**

NAME AND ADDRESS OF NEXT OF KIN:

.....  
.....  
.....

## Foreword

*This Reference Booklet is intended to be your handy guide when you first come to A-1 (A-One) Canadian Artillery Training Centre. It contains brief, general information about the Training Centre and Petawawa Military Camp as a whole. You can use it to assist in adjusting yourself to Camp Routine. Read it carefully.*

*While you can use this booklet as a guide, acquaint yourself fully with Camp, Training Centre, and Battery Standing Orders. Daily Orders are posted on the Notice Boards in your Battery. It is imperative that you read them every day.*

*When you first come to A-1 you will be taken in hand by your instructors and quickly shown your immediate surroundings. Do not think that you will be coddled because of this early, concentrated interest. You will soon find out that you must stand on your own feet and learn to be a competent and well-disciplined soldier at A-1.*

*During your first days in Camp use every opportunity to familiarize yourself with the physical layout of the Training Centre, and with its routine and customs. Everything you find in this booklet is intended to help you feel at home here.*



## Daily Orders

### Part II

Contain items concerning Promotions, Pay, Leaves, Increases and Decreases of Personnel, Qualifications, Marriages, Changes of Address of Next-of-Kin.

Every soldier is expected to read Orders each day. Ignorance of Orders is no excuse for neglect of duty. If you do not thoroughly understand the meaning of any order, ask your N.C.O. to put you straight.



## PARADES

The only sure way to know the time and place of parades is to read Daily Orders (Part I) every day.

**Clothing Parade:** is held under Troop arrangement for personnel requiring clothing or other

articles from Quartermaster Stores. In a Training Centre as large as A-1, individuals running in and out of Q.M. Stores would result in utter confusion.

**Church Parade:** All personnel not on leave or duty must attend Church Parade. Facilities for attending Holy Communion are afforded all ranks. Watch Daily Orders, Part I, for places and times of Communion Services.

**Sick Parade:** If you are ill you must report to your Troop N.C.O. on or before roll call parade. Small pack must be taken with you on sick parade. You are automatically C.B. for 24 hours once your name goes on the Sick Parade.

**Pay Parade:** The exact date and hour of Pay Parade is published in Part I Orders—normally on the 15th and end of each month.

There are so many regulations affecting Pay, Assignment of Pay, Dependents Allowance, etc., that the only proper person to answer questions concerning them is the Paymaster. If you are in any doubt about your Pay, ask your N.C.O. to make arrangements with your Battery Office to have you paraded to the Paymaster.

You are warned that for certain offences against Army Regulations, a soldier forfeits all or part of his pay. For each day's absence without leave you automatically lose one day's pay and you may be sentenced to further forfeitures of pay. Going A.W.L. also automatically makes you ineligible for increased rates of pay. If you are absent for twenty-one days or more, your Dependents' Allowances are cut off. "Think of your Dependents before you go over the hill," is a good motto to remember.



## KIT AND EQUIPMENT

Every soldier, on enlistment, is issued with a complete uniform and equipment in good repair. He is bound to keep his uniform and equipment in the same serviceable condition. Any damage that may arise from neglect or want of proper care will be charged to his account.

No soldier may make away with, lend or alter any article of equipment without the permission of his officer.

Loss of any article must be made good out of the soldier's pay; similarly if the articles of kit or equipment become unserviceable through carelessness on the soldier's part a charge against the soldier's pay will be made for the renewal of the article.

An article of kit or equipment, unserviceable through ordinary careful wear, is replaced without cost to the soldier. It is imperative that boots be kept in a serviceable condition; as soon as they need repair this should be reported to the Troop Commander so that they may be taken to the Quartermaster's Stores for repair.

Any loss of kit should at once be reported to the Troop Commander or to the Sub-Unit office.

Kit inspections are held regularly. The inspecting officer will order any unserviceable article taken to the Quartermaster's Stores on the next clothing parade.

If, however, any article of kit or equipment is worn out, it should be reported at once to the Troop Commander.

Learn to do your own darning and mending. Your housewife is provided for the purpose of keeping your socks darned and your clothes in a good state of repair.

All equipment should be marked with your regimental number. Your Battery has a set of rubber stamps for this purpose, and special dies for you to stamp regimental number on boots. See that this is done immediately upon receiving them!



Do not mark the outside of articles!

It is the responsibility of every soldier to watch his personal belongings. Keep them locked up when you are away from your Barrack Room. Get a lock for your kit bag.



## WHAT TO WEAR



Always appear properly dressed. Street wear, off duty, in summer consists of Khaki Drill uniform, open neck, khaki issue shirt with black tie and tie pin, boots (Oxfords may be worn) and swagger stick.

In winter, street wear consists of battle dress, with anklets, khaki issue shirt, black tie, if desired, black boots, and field service cap. Colored caps may be worn when off duty and when walking out. If tie is not worn, blouse must be buttoned up at the neck.

When issued, walking out dress for winter wear consists of khaki serge, open neck, khaki issue shirt, black tie, black socks, low shoes, swagger stick.

The wearing of anklets with battle dress when walking out is compulsory. Except when authorized, overshoes will not be worn.

Greatcoats and winter caps will be worn when walking out according to temperatures and will be regulated by order. Swagger sticks will not be worn with battle dress.

Dress for parades is notified through Part I Orders or by Sub-unit instructions.

### DRESS

#### Summer Dress

Dress during Training Parades—Sun helmet, shirt with short sleeves as issued, shorts with

brown belt, puttees and ankle boots.

#### Footwear

Regulation ankle boots and puttees rolled from knee down. Top of puttees to start 4 fingers width from lower point of knee cap. Tape to be rolled in centre of bottom fold.

#### Equipment

Web equipment, or any portion, according to Orders. Brass on web will be polished.

#### Winter Dress

Dress during Training Parades—Battle dress. Anklets will be worn with battle dress on all training parades, except when overshoes are authorized. Greatcoats will be worn when training according to instructions to be issued from time to time.

#### Head Dress

Field service cap. During cold weather the regulation issue winter cap will be worn. Steel helmets will be worn as ordered.

## POSTAL ARRANGEMENTS

The Camp Post Office is located in the West Wing of the Camp Administration Building.

#### Week Days

0800 to 1330 hrs.

1700 to 2000 hrs.

Hour of dispatch 2100 hours.

#### Sundays

0800 to 1000 hrs.

1800 to 2000 hrs.

Distribution from sub-unit at mail room. To avoid delay in delivery, letters, etc., should be addressed with regimental number, rank and name and unit to Petawawa Military Camp.

i.e.

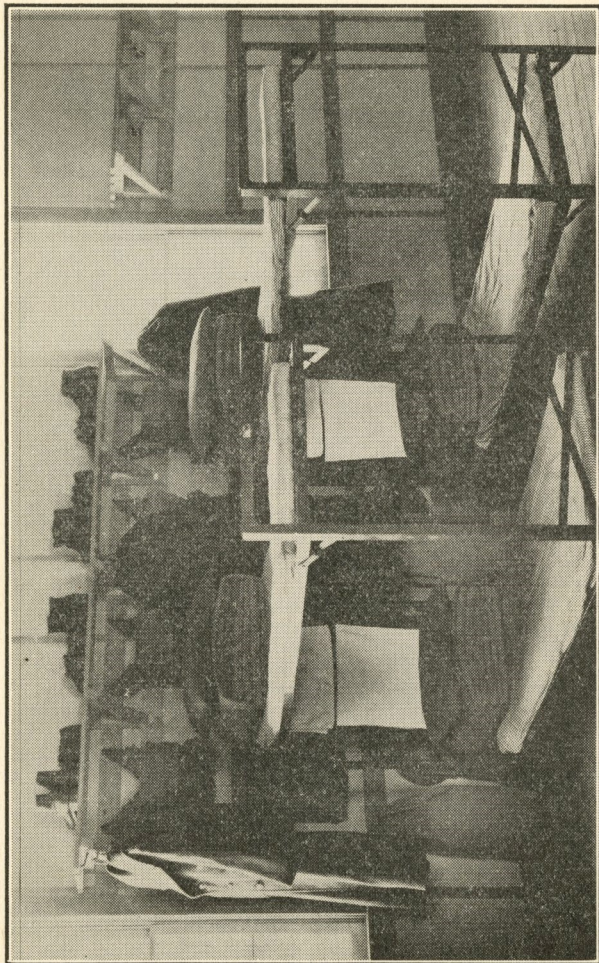
A.12345 Gnr. Geo. Brown,

"E" Trng. Bty.,

A-1, C.A.T.C.,

Petawawa Military Camp, Ont.





## BARRACKS

While you are living in barracks look after your hut as you would look after your own home. Be tidy! For your own sake and for the sake of the other fellow, be clean! There are sufficient facilities in your hut to allow you to have a shower at least every day. Keep your clothing clean. Washing machines and electric irons are available to help you keep your clothes clean and pressed.

Study the illustration showing the way your bed, bedding and equipment should be left in the morning. Take pride in the appearance of your hut both inside and outside. Jack up your neighbor if he becomes careless.

Remember the dangers of fire. Learn the location of the fire apparatus in your hut and what to do in case of fire. Be careful of cigarette butts and matches.

### Some General Barrack Rules:

- 1.—Get up at Reveille at once and make your bed as required, then bathe or wash and shave.
- 2.—Be prepared to fall in at least five minutes before parade is called: clean, properly dressed and equipment shining.
- 3.—Don't be rowdy in the hut: remember it is the other fellow's home as well as yours.
- 4.—Don't use foul language—it is a silly habit that may get you into trouble.
- 5.—Spitting and throwing chewing gum, cigarette butts and matches on the floor of the hut is strictly forbidden.
- 6.—Don't talk after "lights out." First, it is not allowed, and if you are not tired, the other fellow may be.
- 7.—Gambling is strictly forbidden.
- 8.—The Parade Squares are Out of Bounds, except for Parades. Don't walk across the Parade Ground—walk around it.



# BADGES OF RANK

## ROYAL NAVY.



Admiral.



Vice-Admiral



Rear Admiral  
(also Commodore  
1 Class)



Commodore  
2nd Class



Captain



Commander



Lieutenant-  
Commander

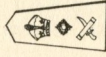


Lieutenant

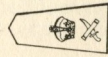


Sub-  
Lieutenant.

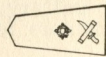
## ARMY.



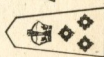
General.



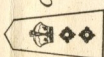
Lieutenant-  
General.



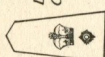
Major-  
General.



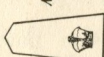
Brigadier.



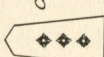
Colonel.



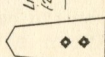
Lieutenant-  
Colonel.



Major.



Captain.



Lieutenant  
(2nd or Lieutenant  
— one thin stripe)

## AIR FORCE.



Air Chief  
Marshal.



Air Marshal.



Air Vice-  
Marshal.



Air Commodore.



Group  
Captain



Wing  
Commander.



Squadron-  
leader.

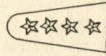


Flight-  
Lieutenant.

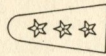


Flying Officer.  
(Prior Officer—  
one thin stripe)

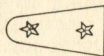
## U.S. ARMY.



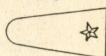
General.  
(4 stars)



Lieutenant-  
General.  
(3 stars)



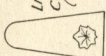
Major-  
General.  
(2 stars)



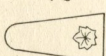
Brigadier-  
General.  
(1 star)



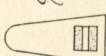
Colonel.  
(Eagle)



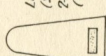
Lieutenant-  
Colonel.  
(Silver leaf)



Major.  
(Gold leaf)



Captain.  
(2 silver bars)



Lieutenant.  
(Silver bar)  
2nd Lieutenant.  
(Gold bar)





## SALUTING

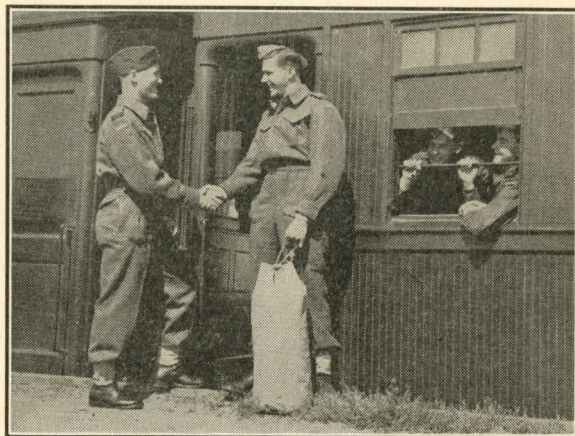
The salute is the military method of greeting a superior. It is not a servile act, and does not carry with it the token of slavery or servitude. The military salute is made by raising the right hand to the headdress. It is never given when the head is uncovered. The smartness with which salutes are given and received reflects credit on the soldier and on his unit.

### You will salute:

- 1.—All Officers of all services at all times. On pages 16 and 17 of this Handbook is a chart showing badges of rank of officers in the Navy, Army and Air Force. When any Officer is approaching, salute him three paces in advance. If you are carrying anything other than your rifle, turn your eyes and head smartly towards the Officer.
- 2.—When a funeral procession passes along the street. Halt, turn to face the procession, salute the cortege and remain halted until the procession has passed.
- 3.—When a body of troops, commanded by an officer passes. Halt, turn to face the troops and salute the officer. When the troops have passed go about your business.

### You will stand at attention:

- 1.—When the National Anthem is being played anywhere, either outdoors or indoors, until the last note has sounded.
- 2.—When the King's Colours are unfurled.
- 3.—When Retreat is sounded.



## PASSES AND LEAVES

All passes, leaves and furloughs are privileges granted to soldiers. No soldier is "entitled" to a pass; he may receive one, if, in the opinion of his Commanding Officer, it can be arranged without interfering with the best interests of training; and if the soldier's conduct is such as to merit the privilege.

When dismissed from duty you may visit points in the vicinity of the Camp Area without a pass until Tattoo Last Post. Late passes are issued at the discretion of your Battery Commander.

**Week-end Leaves** are granted so as to interfere as little as possible with training. Every effort is made to allow all soldiers under training, who are within reasonable travelling distance of their homes, to go on 96 hour Leave once every two months. Your Battery Office will advise you when Week-end Leaves are arranged.

**Compassionate Leave** can be granted if



evidence is produced that there is urgent need of your presence at home either through sickness, death, or other causes. Leave for the purpose of Marriage will not be granted during training.

**Annual Furlough** of fourteen days is normally granted on the completion of advanced training. If you are warned for special duty and have not been home during the immediately preceding month, every effort is made to give you embarkation leave of 48 hours.

When you get either Week-end Leave or Furlough, read carefully the instructions printed on your pass. If you are unable to return to camp on the date your pass expires you are required to furnish proof of sufficient cause for your absence or you will be charged with Absence Without Leave on your return.

If delay in returning is caused by delay in transportation bring a certificate from the Conductor, Station Agent or Provost stating the time lost.

If delay is caused by sickness you must furnish medical evidence, stating that you were unable to travel and the date on which you were considered fit to return to camp.

Visitors Passes can be obtained through your Battery Office. All civilian visitors to the Camp must have a pass issued on authority of Camp Headquarters.

Before going on leave or furlough make sure that your clothing and equipment is properly put in safe-keeping. It is your responsibility and you will be held responsible for any deficiencies.

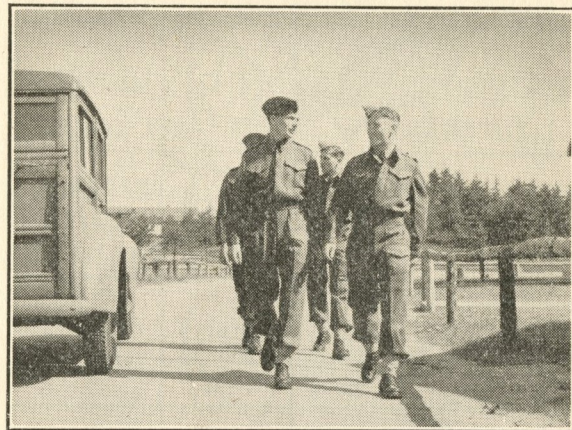
#### **Soldiers on Trains**

(1) Soldiers of Petawawa Military Camp will not be permitted to board trains at Petawawa Camp, Petawawa Station or Pembroke without having in their possession the necessary tickets. Such tickets must be shown to the Military Police.

(2) No soldier under the influence of liquor will be permitted to travel on trains. Drinking of in-

toxicating beverages, and gambling on trains is forbidden.

(3) In addition to the Military Police at entraining points mentioned above a detail of Police will travel on the Friday and Saturday trains and these Police have orders to remove from such trains all soldiers acting in a disorderly manner.



#### **WALKING ON ROAD**

Troops when off parade will not walk more than two abreast on any road or Highway, either in or out of the Camp Area. They will walk on the left side of the Roads facing oncoming traffic.

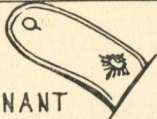

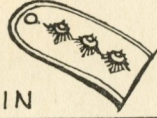
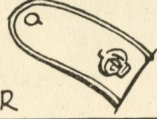
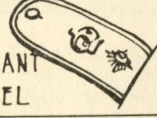
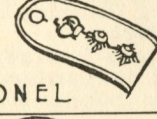
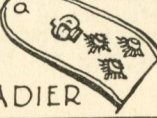
#### **Gambling**






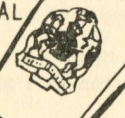
The attention of all ranks is drawn to K.R. (Can) 440, "All Gambling in Garrisons, Camps, Barracks is forbidden." This includes book-making or acting as agent for same.

#### **Liquor**

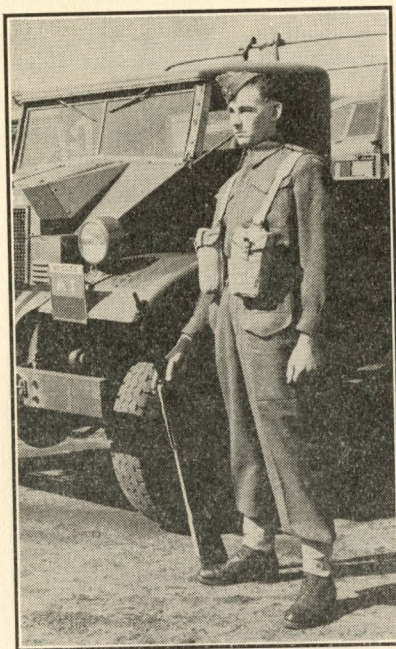
Bringing liquor into camp is forbidden. Wines, spirituous and malted liquor may not be brought into the Camp Area.



OFFICERS	HOW ADDRESSED	HOW SPOKEN OF
2 <sup>nd</sup> LIEUTENANT 	SIR	MR. SMITH
LIEUTENANT 	SIR	MR. SMITH
CAPTAIN 	SIR	CAPTAIN SMITH
MAJOR 	SIR	MAJOR SMITH
LIEUTENANT COLONEL 	SIR	COLONEL SMITH
COLONEL 	SIR	COLONEL SMITH
BRIGADIER 	SIR	BRIGADIER SMITH

N.C.O.'s	HOW ADDRESSED	HOW SPOKEN OF
LANCE BOMBARDIER 	BOMBARDIER	LANCE BOMBARDIER
BOMBARDIER 	BOMBARDIER	BOMBARDIER
SERGEANT 	SERGEANT	SERGEANT
STAFF SERGEANT QUARTERMASTER SERGEANT 	STAFF SERGEANT QUARTERMASTER SERGEANT	STAFF SERGEANT QUARTERMASTER SERGEANT
W.O.'s		
BATTERY SERGEANT MAJOR 	SIR	BATTERY SERGEANT MAJOR
REGIMENTAL SERGEANT MAJOR 	SIR	MR SMITH





## GUARDS AND PIQUETS

There is no situation where you, as a soldier, are more conspicuous than when on guard. You are constantly exposed to observation, and the honour and character of the unit becomes your personal responsibility. Here more than anywhere else you must be at your best.

The following points must be observed at all times, when on guard or piquet duty:

- 1.— Never appear except properly dressed—tunic done up, trousers pulled neatly down over the top of the anklet, boots cleaned, cap on properly—not stuck on the back of the head.
- 2.— Never lounge about when on guard, nor allow others to do so.
- 3.— Don't put a cigarette behind your ear.
- 4.— Be smart and alert when you are on "sentry go."

- 5.— Learn your orders and do your duty. Every Battery has a set of orders for guards and sentries to read.
- 6.— When you are moving along your beat, turn correctly, march smartly, halt properly and then "stand at ease" (not "easy").
- 7.— Don't engage in conversation while you are on "sentry-go."
- 8.— Pay proper compliments at all times—don't go round a corner to avoid doing so.
- 9.— You should be as clean and tidy coming off guard as when mounting guard.
- 10.— Never leave your post for any reason until you are properly relieved.
- 11.— You are not allowed to remove any part of your clothing or equipment when on guard.

## Canadian Legion War Services, Inc.

### Education

The Canadian Legion Educational Services operates classes in Shorthand, Typing, Trigonometry, Mechanical Drawing, Automotive Engineering, Conversational French, Conversational German, Elementary English for French-speaking men and Beginners' English for illiterates and near illiterates. The instructors for these are obtained from the many highly qualified men in the ranks. The Canadian Legion offers these instructors an honorarium for giving up their spare time for the benefit of those who wish to improve their education.

Nearly 2000 men have registered for one or more of the fifty-five correspondence Courses offered by the Canadian Legion Education Services. A few days after registration the men receive their assignments and proceed at their own time with the work. Many men have completed their High School Entrance requirements through these courses. Many others have advanced themselves a year or more in their High School Courses. The certificate of Achievement granted on the completion of a subject is accepted by all the Departments of Education in Canada.



## CAMP BOUNDARIES

Petawawa Military Camp Area is bounded on the West by Highway 17, on the South by the Petawawa River, on the East by the Ottawa River, and extends north to the airport and north side of Ordnance Magazine Area.

### Out of Bounds

The following places in the Camp Area and vicinity are Out of Bounds to all Troops, except when in possession of a special pass or on duty which necessitates entering them:

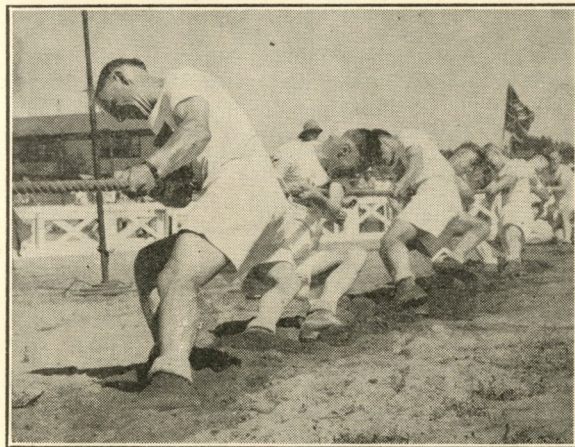
- (1) Electric Power Station.
- (2) Petawawa Point except to those whose families live there and are in possession of a pass issued by Camp Headquarters.
- (3) All Islands between the Camp Area and the Quebec Shore.
- (4) Fort William, Quebec.
- (5) O.M.E. Work Shops.
- (6) Camp Engineers' Work Shops, Buildings and Compound.
- (7) Camp Ordnance Depot.
- (8) Camp Supply and Transport Depot.
- (9) R.C.A.S.C. Boat House.
- (10) Pumphouse and Water Supply Area.
- (11) Sewage Disposal Area.
- (12) All unoccupied Buildings.
- (13) Buildings or Areas specially indicated by Out of Bounds Signs.
- (14) Danger Areas indicated in Camp Daily "G" Orders, when Artillery Firing Practice makes these Areas Dangerous.
- (15) The Indian Reservation at Golden Lake is specifically Out of Bounds to all Ranks at all times. Dealings with any of the Inhabitants of the Reserve either within or without the Boundaries of the Reserve is Strictly Forbidden.

## A-1, C.A.T.C. CANTEEN

Located in Hut K-1 at the corner of Amiens and Ypres Roads. All practical needs of a soldier may be purchased in the Dry Canteen. Limited quantities of beer are available. **Patronize your own Canteen.**

Hours of A-1 Canteen are as follows:

Dry Canteen		Wet Canteen	
0700 hours	to 0800 hours	1200 hours	to 1330 hours
1200 "	" 1300 hours	1800 "	" 2130 hours
1630 "	" 2130 hours		
Sundays			
0730 hours	to 0800 hours	1200 hours	to 1330 hours
1200 "	" 2130 hours	1930 "	" 2130 hours



## RECREATIONAL CENTRES

### Sub-Unit Recreation Centres

Located in your own lines under supervision



of your own unit. Stationery, reading material, games, radio, piano.

#### **Drill Hall No. 1**

Located on Langemark Road, between Mons and Ypres. Open evenings for recreation. Volleyball, basketball, badminton, skiing, skating and hockey in season. Inquire at Sports Stores J-20 for use of equipment, located corner Amiens and Le Chateau Roads. For all kinds of sports equipment, inquire of sports officer in charge. The equipment is there for your use.

### **AUXILIARY SERVICES**

#### **Canadian Legion War Service Hut**

Located on Amiens Road near Le Chateau. Dry Canteen, Stationery, Library, Reading and Writing Rooms, Mail pick-up. Headquarters for Canadian Legion Educational counsellor. See Bulletin Board for Special Features.

#### **Knights of Columbus Hut**

Located on Festubert Road at Ypres. Opposite Grenade Theatre. Dry Canteen, Reading, Writing and Game Rooms, movies. See Hut Bulletin for special Features.

#### **Y.M.C.A. Hut L-15**

Located on Menin Road between Lens and Montgomery Roads. Recreation Centre, Games of all kinds, movies, reading and writing rooms, Chapel. See Hut Bulletin Board for special features.

#### **Salvation Army Hut**

Located on Givenche Road near Ypres. Dry canteen, Reading and Writing Rooms, Games Movies, Chapel. Church service every Sunday evening. Free repairs to uniforms by Red Shield Women's Auxiliary.

#### **Y.W.C.A. Hostess House**

Petawawa Village. Located on Highway 17 between Camp Main Gate and bridge. A place to meet your friends. Lounge, dry canteen, lunches, limited overnight accommodations for ladies.

#### **Y.W.C.A. Hostess House**

Located at 432 Pembroke St., Pembroke. Overnight accommodation and breakfast at reasonable rates.

#### **Grenade Camp Theatre**

Located at the corner of Ypres and Festubert Roads opposite K. of C. Hut. Movies every night, 1900 hours—Matinee Sunday, 1400 hours. Three changes weekly. Admission 10c.

#### **Canadian Legion War Service Club**

Located at 202 Pembroke St., Pembroke. Service men welcome. Lounge, Dry Canteen, Reading and Writing Rooms, Games, Entertainment. For associate membership see Legion Supervisor for Camp at the Canadian Legion War Service Hut.

The sale of pies, cakes, pastries, soft drinks, chocolate bars and candies in all canteens is forbidden during meal hours and for one hour previous to meal hours. This does not affect the sale of fresh milk, which may be sold at any time during regular Canteen hours.

### **MISCELLANEOUS INFORMATION**

Telegraph Office—C.P.R. and C.N.R.—Camp Administration Building.

Bank of Montreal—next door to Y.M.C.A.

Express may be handled only at Petawawa Village Station.

C.P.R. Camp Ticket Office—at Camp Siding, intersection of Poperinghe, Menin and Ypres Roads.

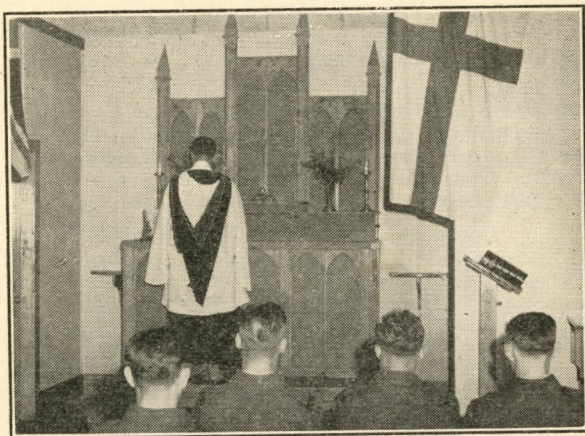
Barber Shop—on Ypres Road between Le Chateau and Lens Road.

Tailor Shop—on Ypres Road between Le Chateau and Lens Road.

Transportation—Pembroke.

The A-1, Training Centre maintains a regular scheduled Bus Service to Pembroke. Time table may be seen on Unit Bulletin Boards. Fares: 5 tickets 50c. Single fare 15c.





## THE CHAPLAINCY SERVICE

The Chaplaincy Service in A-1, C.A.T.C. is anxious to be of service to all ranks. Your chaplain can assist you in many ways should you need advice in personal problems. He is always ready to listen to your story. You will find him easy to approach; anxious to help as your friend; willing to advise as a counsellor. Besides the Chaplain attached to this centre there are Chaplains of practically every denomination attached to the Chaplains' Pool of the Camp and should you desire to speak to a minister of your own denomination the Training Centre Chaplain will be glad to arrange an interview for you.

### Church Services:

St. Georges Camp Chapel on Ypres Road—between Langemark and Le Chateau Roads. (Undenominational) Communion at 0800 hours. Voluntary Service is at 1915 hours.

Y.M.C.A. Chapel L-15 on Menin Road—between

Lens and Montgomery Roads. (Undenominational) Communion at 0800 hours. Voluntary Service at 1830 hours.

Salvation Army Chapel on Givenche Road near Ypres. (Undenominational) Communion at 0800 hours. Voluntary Service at 1900 hours.

Senior Chaplain's (Protestant) office is in the Camp Administration Building. A-1 Chaplain's (P) office in Hut L-7. Office hours: Tuesday and Friday, 1900 hours to 2100 hours, and in A-1, Headquarters Building, Hut M-15, Room 5.

Senior Chaplain's (Roman Catholic) office is in the Camp Administration Building. Another R.C. Chaplain's office is in the Knights of Columbus Hut on Festubert Road at Ypres. Daily Mass at the Auditorium and the chapel in Hut S-14 at 0615 hours. Communion Mass on Sunday is at 0700 hours in the Auditorium and at the Chapel in Hut S-14.

Synagogue—Canadian Legion War Services Hut on Amiens Road near Le Chateau. Personnel parade every Sunday at 1000 hours.

## TELEPHONES

No outgoing Long Distance Telephone calls of a private nature will be accepted over the Camp System. Coin-box type telephones, which are to be used for originating personal long distance calls, are now located as follows:

Knights of Columbus Hut ....	Hut X-1
Camp Telephone Exchange ....	Hut G-1
Y.M.C.A. Hut .....	Hut L-15
Salvation Army Hut .....	Hut O-6
Canadian Legion Hut .....	Hut J-18

## GENERAL INFORMATION

### Emergency Medical and Surgical Care

Personnel in Petawawa Camp Area or vicinity requiring emergency medical or surgical care, if



able to do so, will proceed to their unit medical officer.

If unable to proceed to unit lines, their Medical Officer will be notified and the latter will arrange all necessary medical and surgical care, including ambulance service.

(a) All emergency calls for an ambulance will be made through Petawawa Military Hospital—Telephone 85.

(b) The telephone operator at the Camp Telephone exchange must be told "Ambulance Required." On receipt of this call the operator will immediately clear the line to the hospital.

(c) The telephone operator at the hospital must be told.

- (a) Where the ambulance is required.
- (b) Whether a medical officer is needed.

#### **Hospital**

Admission to the Hospital is on order of the M.O. only. If you go to the Hospital, take the following kit with you: Tooth Brush and Paste, Comb and Brush, Fatigue Shoes, Shaving Kit.

Hospital visiting hours are from 1400 hours to 1600 hours and from 1900 to 2030 hours.

#### **Venereal Disease**

The provisions of Canadian Army Routine Orders will be complied with in all respects. All soldiers who are suffering from venereal diseases are to report themselves sick without delay. Concealment of Venereal Disease will be dealt with under Section 11 of the Army Act.

#### **Prophylactic Stations**

Treatment at prophylactic stations is available at all hours. The attention of all ranks is drawn to locations of stations which are as follows:

Petawawa Military Camp—Hut L-8 Camp Headquarters Medical Inspection Room on Ypres Road.  
Pembroke—Next to the municipal offices on Pembroke St. West.

## **A-1, C.A.T.C.**

Your Commandant .....

Your Bty. Commander .....

Your Troop Commander .....

Your Sgt. Major .....

Your Sergeant .....

Your Battery .....

Your Hut No. ....